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(X) Local
(X) Notice

BOARD OFFICERS

The President and Vice-President of the BOCES Board of Education shall be elected by members of the Board at the annual organization meeting in July.

Duties of the President of the Board

The duties of the President of the Board shall be as follows:

1. to preside at all meetings;
2. to call special meetings he/she considers necessary or upon request of other members of the Board;
3. to appoint committees with the advice of fellow Board members;
4. to act as an ex-officio member of all committees;
5. to execute all documents on behalf of the Board in the name of the BOCES;
6. to work with the District Superintendent to prepare the agenda for Board meetings;
7. to work to insure an orderly transition from one year to the next and to provide for the orientation of new Board members; and
8. to perform the usual and ordinary duties of the office.

Duties of the Vice-President

The Vice-President shall assist the President, and shall assume all the duties of the President in his/her absence.

Ref: New York State Constitution, Article 13 §2
Education Law §1950(4)(j)

Adoption date: June 15, 2009