

Required  
 Local  
 Notice

**Energy Management Conservation Policy**

The Board embraces energy conservation and believes it to be our responsibility to ensure that every reasonable effort is made to conserve energy and natural resources while exercising sound financial management.

We recognize the importance of adopting an energy management and conservation policy in order to govern this program. We also affirm that the implementation of this policy will be the joint responsibility of the board, administration, faculty, staff, students, support personnel, and Energy Education. Success is based on cooperation at all levels.

Accurate records of energy consumption and cost will be maintained at each campus to provide verifiable performance information to the Board and Administrations in the Albany-Schoharie-Schenectady-Saratoga BOCES on the goals and progress of the energy conservation program.

The designated campus Administrator will be accountable for energy management on his/her campus with energy audits being conducted and feedback provided by the Energy Education Specialist teams.

To ensure the overall success of the energy management program, the following specific areas of emphasis will be adopted:

1. Energy Education will administer its energy conservation and management program primarily through the Energy Education Specialist teams and Administrators.
2. The Board expects all personnel at each campus to make a positive contribution to maximize energy conservation and produce real energy savings.
3. Within 60 days, administrative “Energy Guidelines” will be adopted that define the “rules of engagement” in implementing our energy program.

Further, to promote a safe, healthy learning environment and to complement the energy management program, each campus shall review and adhere to the preventive maintenance and monitoring plan administered by the campus physical plant for its facilities and systems, including HVAC, building envelope, and moisture management.

Whereas the Board is responsible for overseeing the operations and fiscal accountability of each institution under its governance

Whereas the Board embraces energy conservation and desires for the Albany-Schoharie-Schenectady-Saratoga BOCES to become a nationwide institutional leader in energy management and conservation as part of our social responsibility to respect our natural resources

Whereas the Board has engaged Energy Education, to use its expertise to develop and implement a comprehensive, people-based conservation program across the Albany-Schoharie-Schenectady-Saratoga BOCES.

Therefore, the Board directs the District Superintendent and his/her designees to develop and implement short and long range strategies to maximize energy conservation.

Adoption: July 20, 2009