



Board of Cooperative Educational Services
www.capregboces.org
Leaders for Educational Excellence

Office of the Assistant District Superintendent
for Management Services

Mark Jones
900 Watervliet-Shaker Road
Albany, New York 12205
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Phone: (518) 862-4920
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MEMORANDUM

TO: Superintendents
Business Officials
District Clerks

FROM: Mark Jones, Assistant District Superintendent for Management Services

SUBJECT: REQUIRED BOARD TRAINING SCHEDULE - 2009-10

DATE: September 9, 2009

As you are aware, Capital Region BOCES is an approved provider of the legally mandated fiscal training for Board Members.

The BOCES is pleased to be able to offer the required training “free” of charge to component school board members. There are three (3) sessions scheduled for fiscal year 2009-10. The dates and locations are as follows:

#1	November Session - Central Administration, 900 Watervliet-Shaker Road, Albany				
	Wednesday	November 4	Part A	Board Room	6:00-9:00 p.m.
	Thursday	November 12	Part B	Board Room	6:00-9:00 p.m.

#2	March Session - Schoharie Career & Technical School, Route 30, Schoharie				
	Wednesday	March 10	Part A	Terrace Room	6:00-9:00 p.m.
	Thursday	March 11	Part B	Terrace Room	6:00-9:00 p.m.

#3	June Session - Central Administration, 900 Watervliet-Shaker Road, Albany				
	Wednesday	June 9	Part A	Board Room	6:00-9:00 p.m.
	Thursday	June 10	Part B	Board Room	6:00-9:00 p.m.

Sessions will be divided into two (2) three (3) hour sessions. Certificates will be issued for each completed session. Detailed registrations forms are attached.

Should you have any questions, please feel free to contact Mr. Charles S. Dedrick (862-4900) or Mark Jones (862-4920).

MJ/sk

cc: Mr. Charles S. Dedrick
BOCES Board Members
Mr. Kevin Harren
Mr. Bruce Bonacquist



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Board Training Registration Form

District: _____

Session #1 Central Administration, 900 Watervliet-Shaker Road, Albany - Board Room

- Wednesday November 4 Part A 6:00-9:00 p.m. *
- Thursday November 12 Part B 6:00-9:00 p.m. *

Printed Name

Title:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Registration
Deadline -
October 28th

Session #2 Schoharie Career & Technical School, Route 30, Schoharie - Terrace Room

- Wednesday March 10 Part A 6:00-9:00 p.m. *
- Thursday March 11 Part B 6:00-9:00 p.m. *

Printed Name

Title:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Registration
Deadline -
March 2nd

Session #3 Central Administration, 900 Watervliet-Shaker Road, Albany - Board Room

- Wednesday June 9 Part A 6:00-9:00 p.m. *
- Thursday June 10 Part B 6:00-9:00 p.m. *

Printed Name

Title:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Registration
Deadline -
June 1st

* Coffee and Sign-In on each night will begin at 5:30 p.m.

Registration form may be mailed to Sharon Kisby at the above address or faxed to 862-4949.