Vacancy Number: 2018-01

Position: Licensed Practical Nurse 1:1

Location: Special Education – Mohonasen High School

Basic Function: The work involves responsibility to provide routine practical nursing care of students including those with special health care needs in accordance with detailed and well-defined policies, rules and regulations. Employees assist either a School Nurse Teacher, Registered Professional Nurse (School) or School Physician in providing care to students. The work requires the understanding of and skill in routine practical nursing procedures and practices, but does not require the exercise of professional judgment called for in the position of Registered Professional Nurse. The work is performed under the direct supervision of either a Registered Professional Nurse or Licensed Physician. Does related work as required.

Qualifications: Possession of a current valid New York State license as a Licensed Practical Nurse.

Responsibilities:
- Provides routine practical nursing care to students with special health care needs;
- Provides first aid treatment to students following accidents or other incidents on school property;
- Administers oral, topical and inhalant medication to students according to State Education Department guidelines;
- Provides gastrostomy feeding (bolus method or with medication) and nasogastric tube feedings;
- Keeps attendance records, health records and related documents on special needs students of the school district;
- Notifies parents and family physician of accidents or other health problems of students;
- Consults with Registered Professional Nurse and teaching staff on various health issues;
- Maintains an inventory of health office supplies and equipment;
- Arranges transportation for sick or injured students with special needs to their homes, hospital or physician’s office;
- Administers medications as prescribed by a physician;
- Arranges for physicals and maintains health records for students with special health care needs.
- Provides routine practical nursing care to students with special health care needs;
- Provides first aid treatment to students following accidents or other incidents on school property;
- Administers oral, topical and inhalant medication to students according to State Education Department guidelines;
- Provides gastrostomy feeding (bolus method or with medication) and nasogastric tube feedings;
- Keeps attendance records, health records and related documents on special needs students of the school district;
- Notifies parents and family physician of accidents or other health problems of students;
- Consults with Registered Professional Nurse and teaching staff on various health issues;
- Maintains an inventory of health office supplies and equipment;
- Arranges transportation for sick or injured students with special needs to their homes, hospital or physician’s office;
- Administers medications as prescribed by a physician;
- Arranges for physicals and maintains health records for students with special health care needs.
- Working knowledge of practical nursing techniques and their relation to medical and surgical practices;
- Working knowledge of health office sanitation and hygiene;
- Ability to apply therapeutic treatments and medications as prescribed;
- Ability to understand and accurately carry out detailed oral and written instructions;
- Ability to keep records and make reports;
- Ability to get along well with others;
- Physical condition commensurate with the demands of the position.
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<tr>
<th><strong>Starting Date:</strong></th>
<th>September 5, 2017</th>
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<tr>
<td><strong>Application Deadline:</strong></td>
<td>July 14, 2017</td>
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<td><strong>Starting Salary:</strong></td>
<td>$25,052-$26,786 prorated to the amount of service rendered. The selected applicant will be subject to a fingerprint supported criminal history background check in accordance with SAVE Legislation effective July 1, 2001.</td>
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<td><strong>Apply To:</strong></td>
<td><a href="mailto:CRBRecruitment@neric.org">CRBRecruitment@neric.org</a> which should include your letter of interest and resume. The selected applicant will be responsible for all fingerprinting fees.</td>
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<td><strong>Further Information:</strong></td>
<td>Capital Region BOCES 900 Watervliet-Shaker Road Albany, NY 12205</td>
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<td><strong>Date:</strong></td>
<td>July 7, 2017</td>
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